

KEYSTONE OAKS SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, October 13, 2015
7:00 PM

MINUTES

Call to Order

Vice-President Raeann Lindsey called the meeting to order at 7:01 p.m.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Hommrich, Ms. Lindsey. Also present were Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mrs. Gologram, Director of Fiscal Services; Ms. Judy Shopp, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary.

Mr. Domalik arrived at 7:10 p.m.

Mr. Finucan, Mr. Howard, Ms. Shaw and Dr. Stropkaj, Superintendent, were absent.

Public Comment

PUBLIC COMMENT – None

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

The following action item will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of September 8, 2015, and the Business/Legislative Minutes of September 15, 2015.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate

- II. SHASDA Report *Mr. Daniel Domalik*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *Ms. Raeann Lindsey*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

Executive Session

VIII. EXECUTIVE SESSION – No report.

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William Stropkaj

The following action items will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Kelly Educational Services

I. KELLY EDUCATIONAL SERVICES

The Administration recommends that the Board approve **Kelly Educational Services** to provide substitutes in all needed positions throughout the District, except for school nurses. This service will begin approximately January 18, 2016.

- A discussion by Board Members followed regarding the implementation of Kelly Educational Services.

2016 Kennywood Picnic

II. 2016 KENNYWOOD PICNIC

It is recommended that the Board approve **Wednesday, June 22, 2016** as the Kennywood Picnic Day for the 2015/2016 school year.

**SECOND READING
Policy No. 212**

III. SECOND READING OF REVISED POLICY NO. 212: REPORTING PUPIL PROGRESS

It is recommended that the Board approve the SECOND READING of revised Policy No. 212: *Reporting Pupil Progress*.

**SECOND READING
Policy No. 808.1**

IV. SECOND READING OF POLICY NO. 808.1: FOOD SERVICE STUDENT ACCOUNT CHARGES

It is recommended that the Board approve the SECOND READING of Policy No. 808.1: *Food Service Student Account Charges*.

**SECOND READING
Policy No. 827**

V. SECOND READING OF POLICY NO. 827: TRAVEL EXPENSE REIMBURSEMENT

It is recommended that the Board approve the SECOND READING of Policy No. 827: *Travel Expense Reimbursement*.

**SECOND READING
Policy No. 906.1**

VI. SECOND READING OF REVISED POLICY NO. 906.1: TITLE I COMPLAINT RESOLUTIONS

It is recommended that the Board approve the SECOND READING of revised Policy No. 906.1: *Title I Complaint Resolutions*.

**FIRST READING
Policy No. 809**

VII. FIRST READING OF POLICY NO. 809: SUICIDE AWARENESS

It is recommended that the Board approve the FIRST READING of Policy No. 809: *Suicide Awareness, Prevention and Response*.

**FIRST READING
Policy No. 809**

VIII. FIRST READING OF POLICY NO. 809 – ATTACHMENT: SUICIDE PREVENTION RESOURCES

It is recommended that the Board approve the FIRST READING of Policy No. 809 - Attachment: *Suicide Prevention Resources*.

**FIRST READING
Policy No. 919**

IX. FIRST READING OF POLICY NO. 919: TITLE I PARENTAL INVOLVEMENT

It is recommended that the Board approve the FIRST READING of Policy No. 919: *Title I Parental Involvement*. This policy is renewed annually by the School Board in compliance with the state law. It does not have any revisions/changes made to it.

**FIRST READING
Policy No. 919.1**

X. FIRST READING OF POLICY NO. 919.1: TITLE I DORMONT PARENTAL INVOLVEMENT

It is recommended that the Board approve the FIRST READING of Policy No. 919.1: *Title I Dormont Parental Involvement*.

**FIRST READING
Policy No. 919.2**

XI. FIRST READING OF POLICY NO. 919.2: TITLE I MYRTLE PARENTAL INVOLVEMENT

It is recommended that the Board approve the FIRST READING of Policy No. 919.2: *Title I Myrtle Parental Involvement*.

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

The following action item will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

PA Department of
Education
Comprehensive Plan

**I. PENNSYLVANIA DEPARTMENT OF EDUCATION –
COMPREHENSIVE PLAN**

The Administration recommends that the Board approve the public display of the Keystone Oaks School District Comprehensive Plan no later than October 30, 2015, to be in compliance with the Pennsylvania Department of Education requirements.

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William Stropkaj

The following action items will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

National School Lunch
Program - Jubilee
Christian School

**I. NATIONAL SCHOOL LUNCH PROGRAM – JUBILEE CHRISTIAN
SCHOOL**

The Administration recommends that the Board approve the Contract to Sell or Purchase Meals from Schools in compliance with the National School Lunch Program (PDE-3086 form) for the Jubilee Christian School, for the 2015/2016 school year.

School Physicians

II. SCHOOL PHYSICIANS

The Administration recommends that the Board authorize **Pediatric South** as the school physicians for the 2015/2016 school year at a cost of \$20 per physical.

Personnel Report

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Appointments

I. APPOINTMENTS

Substitute Teachers

1. Substitute Teachers

In compliance with **Board Policy No. 405 – Employment of Substitute Professional Employees**, it is recommended the Board approve the following individuals as substitute teachers, pending receipt of all legal documents and clearances, for the 2015/2016 school year:

<u>Name</u>	<u>Subject</u>
Emily Dzadovsky	Elementary PK - 4, Special Education PK-8
Briena Nassan	Social Studies
Daniella Plumb	Elementary PK – 4
William Zuri	Secondary Mathematics

After-School Tutoring Program

2. After-School Tutoring Program

It is recommended that the Board approve the following individuals to participate in the *After-School Tutoring Program*. The range of pay for the individuals is between \$27.83 and \$44.12 per period based on the years of service to the District.

<u>Employee</u>	<u>School</u>
Marty Jo Gargano	Aiken Elementary School
Dana Goimarac	Aiken Elementary School
Meghan O’Brien	Aiken Elementary School
William Opperman	Aiken Elementary School
Beth Shephard	Aiken Elementary School
Kathryn Sobocinski (Substitute)	Aiken Elementary School
Kristen Leitch	Dormont Elementary School
Hope Muno	Dormont Elementary School
Christina Thomas	Dormont Elementary School
Judith Tredway	Dormont Elementary School
Lisa Waskiewicz	Dormont Elementary School
Daniel Galentine	Myrtle Avenue Elementary School
Natalie Kappers	Myrtle Avenue Elementary School
Nicole Niccolai	Myrtle Avenue Elementary School
Lauren Obringer	Myrtle Avenue Elementary School
Mary Poe	Myrtle Avenue Elementary School
Ellie Tecza	Myrtle Avenue Elementary School
Zachary Whitfield	Myrtle Avenue Elementary School
Cari Worley	Myrtle Avenue Elementary School
Teresa Zimmerman	Myrtle Avenue Elementary School

Paraprofessionals

3. Paraprofessionals

In compliance with **Board Policy No. 504 – Employment of Classified Employees**, it is recommended that the Board approve the following individuals as

paraprofessionals with salary is in compliance with the Keystone Oaks Educational Support Personnel Association/PSEA/NEA Agreement 2009-2014:

Sherri Welsh
Terri Reidell

Sherri Welsh
Myrtle Avenue Elementary School
Effective October 21, 2015

Terri Reidell
Dormont Elementary School
Effective October 21, 2015

Substitute Custodian
Daniel Feeney

4. Substitute Custodian

In compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, it is recommended that the Board approve **Daniel Feeney** as a substitute custodian for the 2015/2016 school year, effective September 18, 2015.

KO Swim Program
Lifeguard
Ryan Costantini

5. Keystone Oaks Recreational Swim Program - Lifeguard

It is recommended that the Board approve **Ryan Costantini** as a lifeguard for the Keystone Oaks Recreational Swim Program at a rate of \$7.25 per hour.

Extra Duty Appointments

II. EXTRA DUTY APPOINTMENTS

AM Bus Duty/Cafeteria

1. AM Bus Duty/Cafeteria

It is recommended that the Board approve the following individuals as per the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section c. Activities Positions and Compensation*, for the 2015/2016 school year:

Steve McCormick
Matthew Paradise

Steve McCormick
Middle/High School
AM Bus Duty
Stipend - \$1,350.00

Matthew Paradise
Myrtle Avenue Elementary
AM Bus/Cafeteria Duty
Stipend - \$1,350.00

Athletics & Coaches

2. Approval of Athletics - Coaches and Stipends

In compliance with the **Keystone Oaks Educational Association 2011-2016, Article XXVIII, Athletic Positions and Compensation**, it is recommended that the Board approve the following winter sports, coaches, and stipends for the 2015/2016 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
Daniel Elzer	Boys Basketball Head Coach	\$6,250.00
Justin Piot	Boys Basketball Assistant	\$4,045.00

Lorenzo Archer	Boys Basketball Assistant	\$3,380.00
Christopher Boyle	Boys Basketball 8 th Grade	\$3,070.00
Keith Buckley	Boys Basketball 7 th Grade	\$3,070.00
Daniel Elzer	Boys Basketball 6 th Grade	\$2,040.00
Ronald Muszynski	Girls Basketball Head Coach	\$6,250.00
Ian Barrett	Girls Basketball Assistant	\$4,045.00
Belma Nurkic	Girls Basketball Assistant	\$3,380.00
Keith Buckley	Girls Basketball 8 th Grade	\$3,070.00
Andrew Bochicchio	Girls Basketball 7 th Grade	\$3,070.00
Belma Nurkic	Girls Basketball 6 th Grade	\$2,040.00
Thomas McMullen	Girls Basketball Volunteer	
William Straw	Swimming Head Coach	\$5,735.00
OPEN	Swimming Coach Assistant	\$4,040.00
Richard Bonaccorsi	Wrestling Head Coach	\$6,250.00
Andrew Bell	Wrestling Coach Assistant	\$4,300.00
John Cerminara	Wrestling Freshman/Assistant	\$3,380.00
Michael Ober	Wrestling Middle School	\$3,125.00
Alan Harris	Wrestling Middle School	\$3,125.00
Mark Hutichin	Wrestling 6 th Grade	\$2,045.00

Activities & Sponsors

3. Approval of Activities - Sponsors and Stipends

In compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII, Activities Positions and Compensation*, it is recommended that the following individuals be approved as sponsors for the 2015/2016 school year:

<u>Employee</u>	<u>Position</u>	<u>Compensation</u>
Shane Hallam	HS Musical Producer	\$1,465.00
Shane Hallam	HS Musical Book Director	\$1,465.00
Alivia Owen	HS Musical Choreographer	\$1,465.00
Shane Hallam	HS Musical Design & Paint	\$1,160.00
Michael Magri	HS Musical Set Constr. Director	\$1,160.00
Fran Gorman	HS Musical Tech Stage Manager	\$650.00
OPEN	HS Choral Director	\$751.00
OPEN	HS Make-Up Director	\$445.00
OPEN	HS Instrumental Director	\$1,160.00

OPEN HS Accompanist \$854.00

Leaves of Absence

III. LEAVES OF ABSENCE

It is recommended that the Board approve the following employees, D.D. and S.B., for Family and Medical Leave for the 2015/2016 school year.

Corrected Salary Increase

IV. CORRECTED SALARY INCREASE

It is recommended that the Board approve the following corrected hourly increase for the listed individuals who are employed in the Food Service Department:

<u>Name</u>	<u>School</u>	<u>Hourly Wage</u>
Christina Conn	High School	From: \$ 9.90 To: \$10.74
Gina Delfine	High School	From: \$12.00 To: \$12.50

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

The following action items will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable Approval Lists

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund ***To Be Provided***
- B. Risk Management ***To Be Provided***
- C. Food Service Fund ***To Be Provided***
- D. Athletics ***To Be Provided***
- E. Renovations ***To Be Provided***

- A discussion by Board Members followed regarding the information reported from the Finance Committee Meeting held on October 8, 2015.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2015 - 2016 BUDGET to ACTUAL / PROJECTION
To Be Provided

II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME
To Be Provided

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS
To Be Provided

IV. FOOD SERVICE EXPENDITURE/REVENUE 2015 – 2016 BUDGET to ACTUAL
To Be Provided

Activities & Athletics
Report

ACTIVITIES & ATHLETICS REPORT – Mr. Robert Brownlee

The following action items will be considered at the October 20, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Volunteer Gymnastic
Coaches

I. VOLUNTEER GYMNASTIC COACHES

It is recommended that the Board approve **Lauren Bradford, Sharon Gologram, and Makayla Gologram** as volunteer gymnastic coaches for **Tabitha Corwin** and **Tara Gologram** for the 2015/2016 school year.

Overnight Trips

II. OVERNIGHT TRIPS

It is recommended that the Board approve the following overnight trips:

Adventure Club

Adventure Club

New York City, NY

April or May 2016 –Dates to be determined

Sponsor– **Dr. Michele Lowers**

Chaperones – Beth Smith, Kim Smykal, Melinda Kaiser

Approximate number of students participating – 50

Approximate cost per student - \$300.00 (Raised through fund raisers & student payments)

District funds requested - \$255 for cost of three (3) substitute teachers for one (1) day

Baseball Spring Training

Baseball Spring Training Trip

Charlotte, NC

Monday-Friday – March 21-25, 2016

Coach – **Scott Crimone**

Chaperone – Joseph Aul, Michael Smith, Bill Theobald, CJ Yurchak

Approximate number of students participating – 30

Approximate cost per student - \$500.00 (Raised through fund raisers & student payments)

No District funds requested.

Grade 6

Grade 6 – Cleveland, OH and Erie, PA

Saturday-Sunday, April 23-24, 2016

Sponsor– **Lisa McMahan**

Chaperones – Parents’ names to be provided closer to trip time

Approximate number of students participating: 70 – 95

Approximate cost per student - \$300.00

No District funds requested

Grade 7

Grade 7 – Washington, DC

Saturday-Sunday, November 21-22, 2015

Sponsor– **Amy Torcaso**

Chaperones – Parents’ names to be provided closer to trip time

Approximate number of students participating: 70 - 95

Approximate cost per student - \$300.00

No District funds requested

Grade 8

Grade 8 – Gettysburg and Hershey, PA

Saturday-Sunday, June 4-5, 2016

Sponsor– **Nicole Varrenti-Redlinger**

Chaperones – Parents’ names to be provided closer to trip time

Approximate number of students participating: 70 – 95

Approximate cost per student - \$300.00

No District funds requested

PJAS MS & HS

PJAS Middle School & High School Competition

Sunday-Tuesday, May 15-16-17, 2016

Sponsors – **John Buffington, Ben Stewart, Diane Flaherty**

Chaperones – If needed, parents’ names to be provided closer to trip time

Approximate number of students participating: 10

Approximate cost per student - \$185.00

District funds requested - \$2,190.00 (included cost of two substitute teachers for two days)

Softball

Softball – Keystone Oaks

Thursday-Saturday, March 24-25-26, 2016

Sponsor– **Softball Boosters**

Chaperones – Mark Kaminski (Head Coach) and Staff

Approximate number of students participating: 15-17

Approximate cost per student - \$660.00

No District funds requested

FOR INFORMATION ONLY

Hockey Donation

I. HOCKEY DONATION

Consideration of a donation to the hockey team for the 2015/2016 school year.

- A discussion by Board Members followed regarding the monetary amount for the donation to the hockey team.

Public Comment

PUBLIC COMMENT

Mary Poe

Myrtle Elementary Kindergarten Teacher

Re: Substitute Issue

Kelly Seltzer

Dormont Elementary Kindergarten Teacher

Re: Substitute Issue

- A discussion by Board Members followed regarding the lighting bid, new signage for the middle/high schools campus, drainage problem under the track, and a thank-you to Mrs. Welch for her work on the Alumni Achievement Award presentation.

Adjournment

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Mr. Hommrich, the meeting was adjourned at 8:28 p.m.

Motion passed 6-0

Respectfully submitted,

Sharon Gologram
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary